

Date: 4th March 2022

OFFER LETTER

To, JITIN KUMAR.

Dear JITIN,

With reference to your subsequent interview, we are pleased to offer you the position of **Trainee** with **Techila Global Services Pvt** Ltd at **Bareilly** location. We are all excited about the potential that you will bring to our organization.

Your Initial agreement includes:

- You are required to join our organizations will be sharing the joining date eventually.
 You are entitled for an annual CTC of INR 3,50,000/- All Inclusive
- You are required to sign a Bond for a period of 2 years from the date of your joining, failing which you will need to pay a sum of INR 5,00,000/- (Rupees Five Lakh only) towards damages to the company.
- For the initial 6 months you will be using your own asset.

Kindly accept the offer and acknowledge the same within 24 hours, beyond which this offers stands canceled unless otherwise, either party communicates the said delay beforehand.

We look forward to having you onboard & wish you a rewarding career with us. Your detailed appointment letter will be issued to you at the time of your joining.

With warm regards,

For Techila Global Services Pvt. Ltd.

Mr. Ravi Bhushan

Manager - Human Resource Department

Director Corporate Remineral Invertis University

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Techila Global Services



Annexure A

| Component Category | Amount(annual) | Amount(monthly) |
|--|---------------------------------------|-----------------|
| A) Monthly Component | | |
| Basic Salary | 120,000 | 10,000 |
| House Rent Allowances | 48,000 | 4,000 |
| Conveyance Allowance | 32,080 | 2,673 |
| Medical Allowance | 32,080 | 2,673 |
| Food Allowance | 32,080 | 2,673 |
| Special Allowance | 32,080 | 2,673 |
| Project Allowance | 32,080 | 2,673 |
| Gross Salary | 3,28,400 | 27,367 |
| (B) Deductions | , , , , , , , , , , , , , , , , , , , | |
| Employee Contribution PF (12% of Basic Salary) | 21,600 | 1,800 |
| Professional Tax (INR 2500 per Financial Year) | 5,00,000 | 200 |
| (C) Projected Net Take Home Salary (A-B) | 3,04,400 | 25,367 |
| (D) Retirals | | |
| Employers Contribution PF (12% of Basic Salary) | 21,600 | 1,800 |
| | | - |
| Total CTC Per Month(A+D) | 3,50,000 | 29,167 |

Note! Applicable statutory deductions will be made based on prevailing statutory regulations Any or all of the above allowances may be altered / withdrawn at the sole discretion of the management and the payment of allowances will be governed by the rules and regulations of the Company as may be applicable from time to time.

For Techila Global services Pvt. Ltd.

Authorized Signatory

Employee Signature:

Date:

Director Comprate Relations

Registrar Invertis University

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